

Board of Selectmen

Town of Upton



Massachusetts

BOARD OF SELECTMEN

Kenneth E. Picard, Chairman

James A. Brochu

Robert J. Fleming

TOWN MANAGER

Blythe C. Robinson

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Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: February 5, 2013
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 75,257.87
- Expense Warrant: \$ 218,573.35

For Your Information/Follow Up:

- The DOR has released the Cherry Sheet for FY 2014 with the Governor's proposed budget. Upton would realize an additional \$27,815 in revenue if the budget were to pass as proposed. The charges for various items would increase by \$884. Obviously we will monitor this as it winds its way through the State legislature.
- I took a tour this week with the DPW Director out to West River Street to look at the progress on well field #3. All four of the well heads are in, and the pump station building has been constructed. National Grid was on site in force and completed installing the 3 phase power that is critical to this operation! Construction is on schedule and no change orders have been requested by the contractor for the work so we are pleased with the status. We are still awaiting the pricing from the water main contractor to install the piping over the bridge on West River Street, and we expect that to be resolved soon.
- To follow up on the pre-disaster hazard mitigation plan the Board adopted at the first January meeting, I held a meeting this week with the EMD Director and the DPW Director to see if we could identify a project that would be eligible for a grant under the State's hazard mitigation grant program. We've determined that a repair to the Taft Mill Dam on South Street is the most likely candidate and we are pursuing a detailed cost estimate and plan for the project. The grant application is due in March, and if awarded would cover 75% of the costs, leaving the balance for the Town to match.
- The Personnel Board met this week and reviewed applications for both one full-time and two part-time communications officers. A number of candidates were qualified and interviews for both will be held shortly.
- The Town Hall Renovation Committee met again this week. We spent several hours talking about telephone service, building security, door lock systems and audio/video for taping meetings. I will bring you up to speed in more detail at Tuesday's meeting. The Police Chief, Town Clerk and I attended the School Committee meeting on Monday to present our proposed plan to move into Memorial School. The meeting went well and the

School Committee and public that were there asked good questions. I'd like to discuss this with you as well Tuesday so we can formalize a plan for our work space during construction.

- Things are going smoothly with Hopedale dispatch. We've handled a total of 73 calls since the beginning of the month and the issues with transfers of cell phone calls seem to be resolved.